

June 1, 2018

MEMBER
COLONIAL SQUARE HOMES

Dear Member:

This is your official notice of the Annual Membership Meeting of Colonial Square Homes, Inc. to be held Thursday, June 14, 2018, at the Colonial Square Homes clubhouse. The meeting will begin at 7:00 p.m.

The agenda will be the order of business within the by-laws of your corporation, Article IV, Section 9. There is one Board position to be filled.

Per the by-laws, members have two (2) options if they are unable to attend the annual meeting in person. One option is to vote by proxy ballot, and the other is to vote by absentee ballot.

Proxies will only be available upon request at the on-site manager's office. If you wish to vote by proxy, please go to the office and request an official proxy. The on-site manager will affix the corporate seal to the proxy so that you may follow the instructions. Only one original proxy **with the corporate seal affixed** will be issued per unit.

If you wish to vote absentee ballot, you may go to the on-site office during the week of the annual meeting (June 11, 2018 thru June 14, 2018) between the hours of 8:00 a.m. – 12:00 p.m. and 1:00 p.m. – 5:00 p.m. to obtain and cast your ballot.

Door prizes will be given at the meeting. First prize will be one month's free carrying charge. Second prize will be \$50.00. Third prize will be \$25.00. You do not need be present to win. Those who use proxy or absentee ballot are eligible for the door prizes.

Thank you for your participation in the Annual Meeting.

Sincerely,

Crystal Keeton
On-site Manager
Colonial Square Homes, Inc.