



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Carrying Charges Due!	2
3	4	5 Activities Committee Mtg. 6:30 pm 	6	7	8	9
10 	11 Late Fees Applied	12 Exterminations 2148-2186	13	14 Board Meeting @ 7pm	15	16
17	18	19	20	21 Attorney Referrals	22	23
24 _____	25 Memorial Day Office/Maint. Closed	26	27	28	29	30
31						

THE TOWN CRIER

MAY 2015

COLONIAL SQUARE HOMES

BOARD MEMBERS	OFFICE STAFF
Richard Gibson—President	Crystal Keeton—On-site Manager
Leslie LaMarche—1st Vice President	Clifford Abel—Maint. Superintendent
Clyde Whitney—2nd Vice President	Wes Harness—Asst. Maint. Superintendent
Debra Capps—Treasurer	Wayne Morrison—Maint. Tech.
Mark Shoffner—Secretary	Jerry Burch—Maint. Tech.
	David Harris—Maint. Tech.

COLONIAL SQUARE OFFICE :	816-452-6664
SECURITY NUMBER:	816-809-9600
MAINTENANCE EMERGENCY:	913-894-3549

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**Board Meeting**  
**Newsletter Minutes**  
**April 9, 2015**

Richard Gibson, president, called the meeting to order at 5:30pm. Others present were Leslie LaMarche, first vice president; Debra Capps, treasurer, Mark Shoffner, secretary; Crystal Keeton, on-site manager; Cliff Abel, maintenance supervisor; Dudley Leonard, cooperative attorney; Marlene Dau, President, Tailor Made Property Services; and Connie Mayer, Regional Manager, Tailor Made Property Services. Clyde Whitney, second vice president could not attend.

**Open Session**

Richard opened the meeting at 7:02pm with a moment of silence and welcomed members, Evelyn Childers, George Herrington, Kathleen Morrison, and Steve Jones with Metro Public Safety.

Richard introduced Marlene Dau and Connie Mayer with Tailor Made; and Marlene spoke briefly to the members about Tailor Made duties and services.

Crystal reported for the Pet committee; no violations.

In the monthly office report for March, Crystal reported three new waiting list applicants, one notice of intent to vacate, four move-ins, and no move-outs, 16 statement of charges due, 10 statements of credit, 10 statements of new charges, 19 defaults, no attorney referrals, and one miscellaneous complaint. Eight units are on the market, three units are sold.

Colonial Square Homes, Inc.

Vacation Notice

If you are planning to be gone for a few days and would like the maintenance staff to check on your unit please complete this form and turn it in to the office.



Name: \_\_\_\_\_

Address: \_\_\_\_\_

Time frame of vacation: Leaving \_\_\_\_\_

Returning \_\_\_\_\_

Emergency Contact: Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Number you can be reached at (if applicable): \_\_\_\_\_

Your cell phone number (if applicable): \_\_\_\_\_

Will you have someone checking on the unit while you are gone? If so, please provide the following:

Name: \_\_\_\_\_

## Heirloom Tomato, Watermelon, and Peach Salad

### Ingredients:

- 2 tablespoons fresh lime juice
- 1 1/2 tablespoons extra-virgin olive oil
- 1 tablespoon honey
- 1 tablespoon white rum
- 1/4 teaspoon salt
- 1/8 teaspoon ground red pepper
- 3 cups cubed seedless watermelon
- 1 1/2 cups sliced peaches
- 1/2 cup vertically sliced red onion
- 1/4 cup torn fresh mint leaves
- 2 tablespoons thinly sliced fresh basil
- 1 pound heirloom beefsteak tomatoes, cut into 1-inch chunks
- 1/3 cup (about 1 1/2 ounces) crumbled goat cheese



### Preparation:

1. Combine first 6 ingredients in a large bowl, stirring with a whisk. Add watermelon and next 5 ingredients (through tomatoes); toss gently. Cover and refrigerate 2 hours or until thoroughly chilled. Sprinkle with goat cheese just before serving.

Cliff gave the House and grounds and maintenance report for March. In Tract A, two units were tagged and both complied. In Tract B, one unit was tagged. There were five parking violations in Tract A and three in Tract B.

There were 158 work orders completed. There were four move-ins and one preliminary move-out.

Steve Jones with Metro Public Safety gave the security report. He mentioned 1 tire slashing and one vehicle stolen.

Members inquired about speed bumps, and future bathroom improvements and tree removal and replacement.

The open session ended at 7:45pm



# Office News



## Colonial Square Homes 2015

### Activities Committees

There will be an Activities Committee Meeting on May 5, 2015 at 6:30 pm in the clubroom.

Join now and help us plan the Annual Picnic.

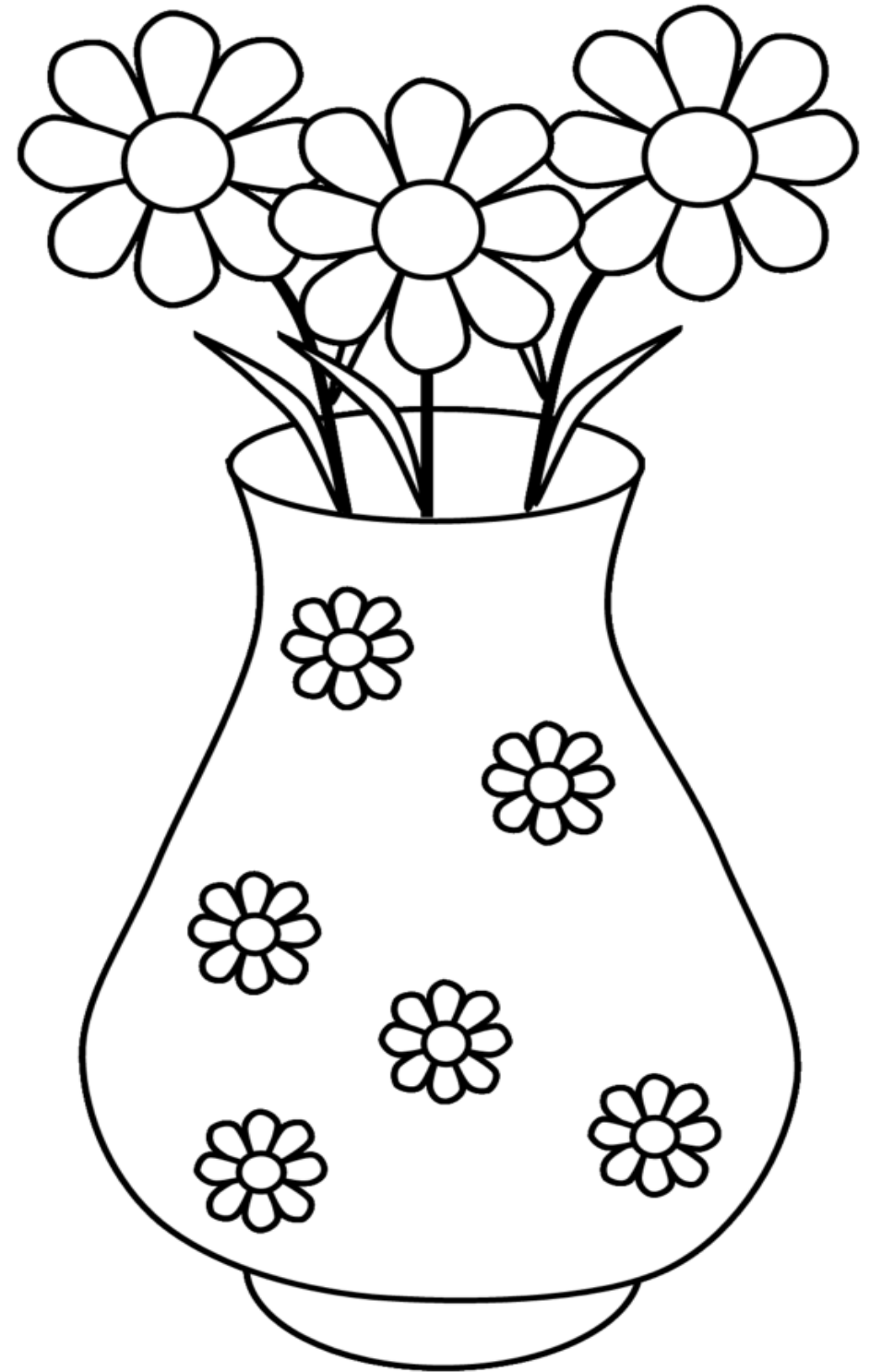
Water bill for April \$ 13,683.46

Trash bill for April \$ 1,728.15

## EXTERMINATION SCHEDULE FOR 2015

MAY 12, 2015	2148-2186
JUNE 9, 2015	2188-2228
JULY 14, 2015	2230-2274
AUGUST 11, 2015	2276-2310
SEPTEMBER 8, 2015	2312-2350
OCTOBER 13, 2015	2352-2376 & 2076-2084
NOVEMBER 10, 2015	1850-1890

NO EXTERMINATIONS DONE IN DECEMBER



# Judith Allister

2230 NE Parvin Rd.

## Objective

I want to be considered as a Board member. I was a member of the board for 10 years. I was on when HUD was paid off. And we were trying to decide what to do live here or sell. I'm very glad we decided to stay here. I attended several meetings and talked with other coop organizations on what to do. I've lived here for 34 yrs and will be here I hope for the rest of my life. This is home. I'd like to help with issues that come up and for this to feel like home to all of you.

## Skills

- Excellent ability to relate to people and satisfy members needs.
- Work well in a team environment.
- Flexible enthusiastic and motivated with incredible ability to carry multiple task.
- Great memory on things in the past done here for our good.
- Really like members and there family's
- Detail oriented, meticulous.
- Knowledgeable about a variety of rules

## Work Experience

### Manager and Bookkeeper for Texaco for 12 yrs

- ordered all supply's for station
- Prepare bills and use VISA machine and cash register.
- Was supervisor over staff. Trained staff.

### Manager bookkeeper

- Balanced cash receipts at end of shift.
- large volume of customers.

## Crimes reported to the office in the month of April:

### Tract A

Car Stolen

### Tract B

Tires punctured

If you hear or see any suspicious activity please call the Police or Security.

Police Emergency: 911

Metro Public Safety: 816-809-9600

Colonial Square Office: 816-452-6664



## SPECIAL DATES FOR 2015

**JUNE 11, 2015 THURSDAY 7:00 PM**

**ANNUAL BOARD OF DIRECTORS MEETING**

**THE OFFICE & MAINTENANCE WILL BE CLOSED ON THE FOLLOWING HOLIDAYS**

MEMORIAL DAY	MAY 25, 2015
INDEPENDENCE DAY	JULY 4, 2015 (CLOSED July 3rd)
LABOR DAY	SEPTEMBER 7, 2015
THANKSGIVING	NOVEMBER 26 & 27, 2015
CHRISTMAS EVE	DECEMBER 24, 2015
CHRISTMAS DAY	DECEMBER 25, 2015
NEW YEAR'S DAY	JANUARY 1, 2016



## **ATTENTION MEMBERS:**

**The Annual Board of Directors Meeting will be held on  
June 11, 2015 at 7 PM.**

### **Policy and Procedures for Candidates Running for the Board of Directors**

1. Members running for the Board of Directors who wish to have their resume in the Town Crier must file it with the on-site manager by May 20, 2015. Resumes must be camera ready (printed or typed on white paper).
2. Candidates may campaign in any manner they choose, i.e., door to door, fliers, etc.
3. Campaigning is not allowed in the clubroom building the evening of the Annual Meeting. All candidates will be allowed to address the membership during the Annual Meeting prior to the election.
4. The on-site staff shall not prepare or copy campaign literature for candidates.
5. Resumes must be received by June 1, 2015 in order for the candidate's name to appear on the ballot.
6. All who vote at the annual meeting whether in person, by proxy, or by absentee ballot are eligible for the door prize drawing.



### **Attention Members**

The Annual Board of Directors Meeting is June 11, 2015 at 7pm. Absentee Voting begins June 8th and runs through June 11th at 5pm.

Please plan to attend.

**A suggestion was made by a member that with spring coming it would be nice for all members to help keep the property looking good. By picking up trash, cigarette butts, fixing up the rock and dirt cascades in front of your units, cleaning out flower beds of last year's dead plants, etc.**

**In keeping the property clean it helps our "curb appeal" which attracts new members.**

**So join your fellow members in helping keep the coop clean!**

